

**Selectmen Meeting
Minutes
March 6, 2019**

Chairman Dziokonski, Selectman Iacobucci, Selectman Sargent, Selectman Connolly, and Selectman Kerrigan were in attendance. Attendee was Town Administrator Ward. Chairman Dziokonski opened the meeting at 7:02PM.

Public Comment

There was none.

Review of Minutes

The board received minutes from February 20, 2019 Selectmen's meeting and Executive Session DPW Union Negotiations for review and approval. Selectman Iacobucci made a motion to approve minutes as presented. Selectman Kerrigan seconded the motion. The vote was unanimous.

Utility Pole Installation Public Hearing – Brook Street

Chairman Dziokonski opened the hearing inviting the representative of National Grid forward. Mr. Diego Villarreal of National Grid was before the board to review the request. He explained the request is for the pole 5-1 on private property on Brook Street. The pole is in bad shape and the request is to relocate it onto the town property. The improved restoration is needed for the pole. Selectman Sargent asked if the pole relocation will be disturbing the concrete sidewalk it will need to be replaced with concrete or it is asphalt it will need to be replaced. Mr. Villarreal explained they will replace it with what is needed. Selectman Iacobucci made a motion to grant the request as presented for the relocation of pole 5-1 on Brook Street. Selectman Connolly seconded the motion. The vote was unanimous.

FY20 Budget Presentation Park & Recreation Department

Director of Parks & Recreation Emily Easterling was before the board, along with Parks & Recreation Commission member Yoanna Osbourn. Ms. Easterling reviewed the budget requests is similar to last year as well. She has included a request to add an employee, a Recreation Coordinator to the staff, she had been working with the Personnel Board and determined the Grade and Step for the position, a seasonal staff would be 19 hours and 35 hours during the recreation programming in the summer. Ms. Easterling reviewed the biggest changes for the department is the addition of the facilities department. Ms. Easterling explained she has been working with Mr. Karlstad on transferring the expenses for the park maintenance and the employees. Ms. Osbourne

explained the department is very excited with the completion of the facilities department, this will free up a large amount of time for the Director. She explained there will be such a value in centralizing the department, this will be a good impact on the parks department. She highlighted all the accomplishments of the department over the recent years, the clean-up of Turini's Corner, the completion of Savage Field. Ms. Easterling works very hard and does a great job. Selectman Sargent inquired about the clearing of the sidewalks at the Depot Park area, he expressed concern for citizens having to walk in the road in traffic because the area is only cleared in the middle. He also inquired about the sidewalks on High Street in front of the departments building and Fuller Field. He has noticed the clearing is done only to the corner of the field creating a large mound on the sidewalk and the remaining sidewalk undone. He also inquired about the side walk area surrounding the small park area in front of the Police station. All the areas left undone create an issue for citizens walking. Ms. Easterling explained she can review this with the Park Manager. Selectman Connolly complimented Ms. Easterling on a very detailed thorough budget, it was very well done. He asked about the creation of the new Recreation Coordinator, he asked with the extra time made available to the Director with the creation of the facilities department is there a need to fill the position. Ms. Easterling explained this position is needed it will help cover the extended office hours needed in conjunction with the programming, there is also the need for oversight of the summer playground and teen adventure programming. The board thanked Ms. Easterling.

School Department SBA Statement of Interest- Dr. Meyer

Chairman Dziokonski explained the Superintendent of Schools will be at the next meeting to review the SBA Statement of Interest.

Central Mass Rail Trail Update for Clinton – Frannie Hodge

Chairman Dziokonski invited Ms. Frannie Hodge of the Clinton Greenway Conservation Trust before the board for an update on the Rail Trail. Ms. Hodge explained to the board an update on the acquisition of land, the town has the opportunity to partner with the Clinton Conservation Greenway Trust to purchase the land. This will be similar to what they did with Sudbury Valley Trustee with the purchase of the Cislauk property. She reviewed they have received a cost estimate to have an inspection of the tunnel completed, it would be between \$50,000 to \$60,000. The trust will be applying for a grant, if awarded the grant, they will go out to bid on the inspection and the environmental review. Selectman Iacobucci thanked Ms. Hodge for all of her hard work on this project, he realizes she has been working on it for a long time. Ms. Hodge appreciated the acknowledgement of her works and explained she has been working on and off on this for about ten years and gets a lot of support from the trust members. Selectman Connolly asked if the grant is awarding the funding sources need to be identified similar to the other acquisition of the Cislauk property, how confident are you on receiving the grant. Ms.

Hodge explained she is very optimistic and will have more information over the next few months, the DCR is supportive of completing the trail. Selectman Kerrigan asked what was next in the process. Ms. Hodge explained it would be helpful to have the towns support on the acquisition. Selectman Kerrigan made a motion to endorse the continued efforts of the Clinton Greenway Conservation Trust to acquire the property connecting the Central Mass Rail Trail in town. Selectman Connolly seconded the motion. The vote was unanimous.

Administrative Business

There was known.

Old & New Business

FY2018 Town Audit

Town Administrator Ward reviewed the town has received an engagement letter from Bill Fraher CPA to conduct the FY2018 town audit. He has conducted audits for the town in the past, the fee is the same. Selectman Iacobucci made a motion to approve the renewal of service agreement with Bill Fraher, CPA as requested. Selectman Kerrigan seconded the motion. Under Discussion: Selectman Kerrigan asked for a timeline on the FY18 audit completion, will the town be caught up. Administrator Ward indicated the expectation is FY18 will be completed by late Spring or the end of the fiscal year, then he will present a proposal for FY19 in the Summer. The vote was unanimous.

DCR Grant for Flood Protection in Clinton

Chairman Dziokonski reviewed Superintendent McGown is working on a scope of services that should be completed for the next meeting. The board agreed to table the discussion until the next meeting.

EOEA Grant for Environmental Remediation in Clinton

Administrator Ward explained Mr. Duffy is still working on the scope of service for this. The board agreed to table the discussion until the next meeting.

Goal & Objectives

There was no discussion.

Old & New Business Continued

Oxford Court Parking Enforcement

Selectman Connolly asked for the Oxford Court review committee to be reconvened to review the compliance to the agreement. Selectman Connolly made a motion to reconvene the committee. Selectman Sargent seconded the motion. The vote was unanimous.

Committee Reports

Cable Committee

Selectman Iacobucci explained the committee met twice on February 27 and March 5 to review the content on the channel and student participation with the channel. There was also an Executive Session Discussion on the contract renewal.

Downtown Steering Committee: Street Light Improvements

Chairman Dziokonski reviewed the committee met and the consultants attended. The review of the placement of street lights will be parallel to one another, similar to the pattern now. The design will be a Victorian style pole and fixture, and trees were discussed and the majority felt there should be some green space but not a tree lined walkway. All of this will be included in the town meeting proposal.

Marketing and Communication Subcommittee

Selectman Kerrigan announced the committee had met and are putting together a "Town Wide Clean Up Day" on May 18th. The date was chosen in advance of Memorial Day to try to help get the town prepared for the festivities on Memorial Day. He asked anyone with interest to please contact him to participate. He explained another discussion was snow removal, the committee discussed what is the expectation for snow removal in town. They have decided to review by law enforcement, town responsibilities to side walk snow removal, these challenges need to be identified and worked on. Education and awareness to create a higher standard by working together. This should be part of the budget discussion, if equipment or manpower are identified as needed. The committee discussed creating a newsletter for the upcoming website and then discussed combining that with the cable channel. He explained long-term it was discussed if a Downtown Manager would be a needed position to have consistent long-term solutions. Selectman Sargent agreed with Selectman Kerrigan regarding the snow removal, more education needs to be circulated to residents and businesses making awareness of the need of cleared sidewalks. Selectman Kerrigan agreed stating this should be continued to be worked on over the summer, he asked for the DPW Superintendent to be involved. Administrator Ward reviewed he will ask Mr. McGown to include this within his budget some solutions and costs for the boards review.

Selectman Sargent made a motion to adjourn the meeting at 8:30PM. Selectman Kerrigan seconded the motion. The vote was unanimous.

Meeting Adjourned,

Joyce A. Corbosiero

Executive Assistant to the Clinton Board of Selectmen/Town Administrator